

AGENDA

Meeting: Senior Officers Employment Sub-Committee

Place: Online Meeting

Date: Friday 26 June 2020

Time: 12.30 pm

[Join the online meeting here](#)

Please direct any enquiries on this Agenda to Stuart Figini 01225 71822, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713 035 or email stuart.figini@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

During the Covid -19 emergency situation the Committee is operating under revised procedures including in relation to public participation, as attached to this agenda.

The meeting will be available to view live via a Teams Live Event Link as shown above. A public guide on how to access the meeting is included below.

Guidance notes on accessing the online meeting can be found [here](#).

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Richard Clewer
Cllr Ian Thorn

Cllr Philip Whitehead

Substitutes:

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part 1

Items to be considered when the meeting is open to the public

1 **Election of Chairman**

To elect a Chairman for the meeting

2 **Minutes** (*Pages 5 - 6*)

To confirm the minutes of the meeting held on 23 April 2020.

3 **Apologies for Absence**

4 **Declarations of Interest**

Councillors are requested to declare any non-pecuniary or pecuniary interests or dispensations granted by the Standards Committee.

5 **Chairman's Announcements**

6 **Public Participation**

During the coronavirus emergency, this meeting will be held online. Guidance on how to access the meeting online is available [here](#).

Public participation will take place via written questions and statements received and published in advance of the meeting. Submissions will be referred to during the meeting

Statements

Members of the public who wish to submit a statement should submit it to the officer named on this agenda no later than **5pm on 22 June 2020**.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **19 June** in order to be guaranteed of a written response.

In order to receive a verbal response questions must be submitted no later than 5pm on **22 June**. Please contact the officer named on the front of this agenda for further advice.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

7 **Exclusion of the Press and Public**

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

Part II

Item during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

8 **Termination of Employment following Senior Management Restructure**

A confidential report is to follow.

Senior Officers Employment Sub-Committee

MINUTES OF THE SENIOR OFFICERS EMPLOYMENT SUB-COMMITTEE MEETING HELD ON 23 APRIL 2020 AT ONLINE MEETING - ACCESS THROUGH MEETING AGENDA.

Present:

Cllr Richard Clewer, Cllr Ian Thorn and Cllr Philip Whitehead

17 **Election of Chairman**

Resolved:

To elect Cllr Philip Whitehead as Chairman for the meeting.

Councillor Whitehead in the Chair

18 **Minutes**

Resolved:

To confirm the minutes of the meetings held on 9 April 2019 and 19 December 2019.

19 **Apologies for Absence**

There were no apologies for absence.

20 **Declarations of Interest**

There were no declarations of interest.

21 **Chairman's Announcements**

There were no Chairman's announcements.

22 **Public Participation**

There were no public questions or statements.

23 **Exclusion of the Press and Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 24 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

24 **Termination of Employment following the Senior Management Restructure**

The Sub Committee considered a confidential report from the Director of Human Resources & Organisational Development with a recommendation to terminate the employment of the Director, Corporate Services on the grounds of redundancy following a restructure of the senior management structure at tier 2 and 3.

Resolved:

To terminate the employment of Robin Townsend, Director, Corporate Services on the grounds of redundancy with effect from 31 July 2020, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.

(Duration of meeting: 12.15 - 12.30 pm)

The Officer who has produced these minutes is Libby Johnstone of Democratic Services, direct line 01225 718214, e-mail libby.johnstone@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115